

Designer Solicitations

Full Details

Institution	Western Carolina University
Institution URL for Additional Information about this Project	www.wcu.edu/discover/campus-services-and-operations/facilities-management/facilities-planning-design-and-construction/project-solicitations.aspx
Project Name	Athletic Facility Improvements
Type of Services	Architectural/Engineering
Project Manager	Curtis Monteith
Project Number	(828) 227-7441
Contact Email	cmonteith@wcu.edu
Closing Date	04/13/2023
Project Budget	\$66,400,000
Project Description	Western Carolina University is soliciting qualifications for Advance Planning design services for the Whitmire Stadium Improvements, new Football Operations Facility, and a new Field Sports Complex as described in the narrative found on the WCU Project Solicitations webpage. (URL above)

In selecting designers, the selection committee will take into consideration qualification information including such factors as:

- 1. Specialized or appropriate expertise in the type of project.**
- 2. Past performance on similar projects.**
- 3. Adequate staff and proposed design or consultant team for the project.**
- 4. Current workload and State projects awarded.**
- 5. Proposed design approach for the project including design team and consultants.**
- 6. Recent experience with project costs and schedules.**
- 7. Construction administration capabilities.**
- 8. Proximity to and familiarity with the area where the project is located.**
- 9. Record of successfully completed projects without major legal or technical problems.**
- 10. Other factors which may be appropriate for the project.**

In the interest of cost-savings to the designers, consistency of the submittals, and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. Proposing firms must submit ONE (1) copy of the Letter of Interest and ONE (1) copy of Standard Form SF330 and 1 digital copy of each. The Letter of Interest should not exceed TEN (10) single-sided pages or FIVE (5) double-sided pages plus the SF330. The digital copy shall be submitted via USB Flash Drive. E-mail and Fax submittals will not be accepted.

Current project authorization is for advance planning only. The selected firm may be retained through full design and construction at the university's option.

Submit Letters of Interest
and Current SF-330 to:

Curtis Monteith
Director of Planning, Design and Construction
Western Carolina University
Facilities Management
3476 Old Cullowhee Road
Cullowhee, NC 28723

In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.