

**WESTERN CAROLINA UNIVERSITY**  
**INTERNATIONAL / EXCHANGE STUDENT COURSE SELECTION FORM**  
**(Use Ink and Print Clearly)**

Student Name \_\_\_\_\_ WCU ID#(920) \_\_\_\_\_

Email Address \_\_\_\_\_ Home University Advisor \_\_\_\_\_

Home University (for exchanges only) \_\_\_\_\_ Home Country \_\_\_\_\_

Concentration/Program of Study \_\_\_\_\_ Level (circle one) Undergraduate Graduate

Exchange Program? (circle one) UNCEP ISEP WCU Bilateral

Beginning Period of Participation at Western Carolina University: Fall \_\_\_ Spring \_\_\_ Summer \_\_\_ Year \_\_\_\_\_

If you plan to attend WCU on exchange, please seek approval for all courses you will list below from your home advisor. Seek approval for courses outside your program or general education courses from the chair of the respective department at your home university. Return this completed form to IPS before you leave to attend WCU. It will facilitate transfer of credits after you return home.

Course title and number at home university		Equivalent courses at Western Carolina Uni.			Approval
	<b>Courses within your program</b>		<b>WCU Course Title</b>		

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

(see reverse side for instructions for filling out this form)

## INSTRUCTIONS FOR FILLING OUT THIS FORM

### Student Instructions

The office of International Programs and Services (International Student Scholar Services Division) expects you to complete this form prior to arrival at WCU. Please follow these instructions:

- 1) Log on this link: [https://banssb6.wcu.edu/PROD/bwckgens.p\\_proc\\_term\\_date](https://banssb6.wcu.edu/PROD/bwckgens.p_proc_term_date)
- 2) Search by Term and click submit after choosing forthcoming term
- 3) Choose Subject and click Class Search (at bottom of page)
- 4) Browse Subject - Class Schedule Listing - write course titles in boxes above

Note: be sure not to choose courses that conflict with time and day

- 5) All Exchanges need appropriate approval of courses from home advisor prior to attendance at WCU
- 6) Submit this form to the International Student Advisor at WCU (via fax: 828-227-7080)
- 7) All exchanges - give a copy of this form to your home university academic advisor

### Academic Advisor Instructions (this information is primarily for exchange students' advisors only)

- 1) Advise students on the types of courses to take while abroad based on major, minor, and academic level  
Course types available include: Liberal Studies, Major, Minor or Concentration, and Free Electives.
- 2) Lay out course options including 12-15 hours of course work per semester for the student.
- 3) Help student decide which courses taken abroad will transfer back to home institution based on the course descriptions (link to WCU course descriptions: <http://catalog.wcu.edu/content.php?catoid=20&navoid=353>)
- 4) Sign in ink, the bottom portion of the *Study Abroad Course Approval Form*.

FAX form back to: **828-227-7080**

Western Carolina University

Office of International Programs and Services

109C Camp Bldg.

69 East University Way

Cullowhee, NC 28723 USA