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This handout is designed to give you quick assistance with using MLA rules for undergraduate papers at WCU. The information presented here is based on the *MLA Handbook* (9<sup>th</sup> ed.). We strongly encourage you to consult this handbook for detailed questions. You can find a copy in the Writing and Learning Commons (Belk 207), at Hunter Library’s Reference Desk, [online via Hunter Library](#), or you can purchase your own copy from any bookseller. There are also many examples and detailed explanations on the MLA website: [www.mla.org](http://www.mla.org).

### WHAT IS MLA?

“MLA (Modern Language Association) style” represents a consensus among teachers, scholars, and librarians in the fields of language and literature on the conventions for documenting research. MLA is used primarily in liberal arts and humanities, but it is common in many classes at WCU. MLA guidelines cover more than just citations; MLA provides rules on the structure, style, and look of a paper, including headings, tables, and research methods.

### FORMATTING YOUR PAPER

(See *MLA Handbook* p. 1-7)

- Type and print your paper on 8 ½-by-11-inch paper.
- Set your word processor to double-space the entire research paper, including quotations, notes, and the list of works cited. Always choose a legible font (preferably Times New Roman) in which the regular type style contrasts clearly with the italic and set it to a standard size (preferably 12 points).
- Leave one space after a period or other concluding punctuation mark, unless your instructor prefers two spaces.
- Except for page numbers, leave margins of one inch at the top and bottom and on both sides of the text.
- Indent the first word of a paragraph one-half inch from the left margin. Indent set-off quotations one half-inch from the left margin. See the MLA website for information on when to offset quotations.
- Do not use spaces to set margins. Use the margin feature of Word.
- Align your text to the left; do not justify.

The Content/Body	Sources page
<p style="text-align: right;">Doe 1</p> <p>Jane A. Doe Professor Smith</p> <p>Subject 123</p> <p>1 January 2013</p> <p style="text-align: center;">Title of Paper</p> <p>The first line of text should be indented ½ inch and be double-spaced, size 12 font. Make sure you remove the extra 10 pt. space that Word inserts after a hard return by default.</p>	<p style="text-align: right;">Doe 8</p> <p style="text-align: center;">Works Cited</p> <p>Debo, Annette. <i>The American H.D.</i> U of Iowa P, 2012.</p>

### The Title Page

- Do not include a title page for your paper unless specifically requested. Instead, beginning one inch from the top of the first page and flush with the left margin, type your name, your instructor's name, the course number and the date on separate lines, double-spacing between the lines.
- A title page should, however, be included when a text has been written by more than one student. In this case, create a title page and list all authors on it instead of in the header on page 1 of your essay. See page 2, Fig. 1.1 in the MLA 9<sup>th</sup> Edition handbook for an example.
- Do not use a period after your title or any other heading in the paper.

### The Content/Body

- Double space between the lines of the title, and double-space between the title and the first line of the text.
- Do not italicize, underline, or put your title in quotation marks or boldface. Nor should you type it in all capital letters.
- Do not use a period after your title or after any heading in the paper.

### Page Numbers

- Create a header in the upper right-hand corner, one-half inch from the top and flush with the right margin. Type your last name before the page number, as a precaution in case of misplaced pages.
- If your project has multiple authors and all of the authors' names will not fit in the running header, include the page number only.

## Tables and Figures

- Place tables and illustrations in close proximity to the content they describe.
- A table is usually labeled *Table*, given an Arabic numeral, and titled. Type both label and title flush left on separate lines above the table and capitalize them as titles (do not use all capital letters). Give the source of the table and any notes immediately below the table in the caption.
- To avoid confusion between notes to the text and notes to the table, designate notes to the table with lowercase letters rather than with numerals. Double-space throughout; use dividing lines as needed.
- Any other type of illustrative visual material – for example, a photograph, map, line drawing, graph, or chart – should be labeled *Figure* (usually abbreviated *Fig.*), and given a caption: “Fig. I. Mary Cassatt, *Mother and Child*, Wichita Museum, Wichita.”
- A label and caption ordinarily appear directly below the illustration and have the same one-inch margins as the text of the paper.
- If the caption of a table of illustration provides complete information about the source and the source is not cited in the text, no entry for the source in the works-cited list is necessary.

## RULES FOR WORKS CITED LIST

(See *MLA Handbook* p. 107)

Good research requires you to select your sources carefully and read them closely. Start by finding reliable, relevant sources. Develop an understanding of your topic, build your source list, and then start writing. Remember, the research always comes first! All sources should be included in a list at the end of your paper.

Core elements are categories of information that are commonly found in citations. Following are the possibilities (in the order in which they should appear):

- Author – Last, First. End this section with a period.
- Title of Source– Larger works are in italics, and smaller works are in quotations. End this section with a period.
- Title of container – The place where the source is located. If the source is a journal article, the container is the title of the journal. If the source is an article from a website, the container is the name of the website. If the source is a chapter of a book, the container is the title of the book. End this section with a comma because the next sections will give more information about the container.
- Contributors – Any other contributors are listed here. For example, this could be an editor, translator, or an illustrator. End this section with a comma.
- Version – If the source has an edition or version number, it goes here. If it is a journal article, this is where you would place the volume number. End this section with a comma.
- Number – Place the number of a multivolume work or of a sequenced work such as a journal here. End this section with a comma.
- Publisher – List the publisher of the source. Not all sources need a publisher, such as some websites. End this section with a comma.
- Publication Date – Use the date that is most relevant to your work. End this section with a comma.
- Location – This is the location of the source, it can be page numbers of a journal or a book, or it can be a website address. End this section with a period.

Note: In some instances, you will have more than one container such as in journal articles. The journal itself is a container, and the database where you found the journal is the second container. See examples below of how to cite a source with two containers.

In addition, MLA lists optional core elements that can be included at the author's discretion:

- Date of original publication - If you include this date, place the year before the publication information and put a period after it.
- City of publication - Only necessary if the book is published before 1900.
- Date of access – If you suspect a work could be altered or removed (like an online entry), include the date of access at the end of the works cited entry.
- URLs – Include these for online sources unless your professor says otherwise.
- DOIs – If your source has a DOI, use that instead of the URL.

About formatting your works cited page:

- Center the title Works Cited at the top of the list, and then **double-space** to start your first entry. Double-space each entry.
- The first line of each entry is flush with the left margin. The second line and any subsequent lines are indented ½ inch. Use the MS Word Format Paragraph function to create hanging indentations.
- Only **one** space follows periods.
- **Every** entry ends with a period, including electronic entries.
- Capitalize each word in the titles of articles, books, etc., but do not capitalize articles (the, an), prepositions, or conjunctions unless it is the first word of the title or subtitle.
- Use *italics* (instead of underlining) for titles of larger works (books, plays, movies, magazines) and quotation marks for titles of shorter works (poems, articles) (See *MLA Handbook* p. 66).
- Corporate authors are organizations. Omit any *A*, *An*, or *The* from the name and also multiple names, and inc., etc. (See *MLA Handbook* p. 114).
- Entries appear on the Works Cited list in alphabetical order by the author's last name, or if there is no author, by the first letter of the first meaningful word in the title.
- Sources: Scholarly sources are easier to cite than informal ones. If you are having trouble with a citation, look for a more reputable source. For any academic paper, use library resources. Don't just "Google" your topic.

## **RULES FOR IN-TEXT CITATION**

(See *MLA Handbook*, p. 227)

- Documentation within your research paper gives parenthetical credit for ALL direct quotations, paraphrases, and summaries of facts, ideas or opinions. What appears inside the parentheses (called an in-text citation or a parenthetical citation) functions as a short, specific address that corresponds to the complete address in the Works Cited list. The position of the in-text citation, usually at the end of the pertinent sentence, shows your reader exactly what information has come from the source and from which page, or its alternative.
- An in-text citation includes the last name(s) of the author(s) and page number(s), or the alternative(s), from which a quotation, paraphrase, or summary is taken.
- If there is no author, use a shortened version of the title. Article titles and titles of other short works should be in quotation marks. Book, journal, and website titles should be italicized.

- If you are referring to an entire source, or if a source has only one page, page numbers are unnecessary. If you are using a selection within a larger website with no page numbers, choose an alternative such as section name/number or designated paragraph number (do not count unnumbered paragraphs). See **Electronic Sources with Authors** and **Electronic Sources without Authors**.
- Once you have cited a source, if you refer to that source again without citing any other source, you may simply put page number(s) in parentheses. This guideline applies only to consecutive citations of one source.
- If you are using more than one work by an author, include the title of the work, or a shortened version of a longer title in parentheses.
- If you introduce an author/title within a sentence, you need to include only the page number(s) in parentheses. See **Author Mentioned in Text and Pages in Parentheses**.
- Page numbers, or their alternative, are *always* provided parenthetically.
- For a source with three or fewer authors, list the authors' last names in the text or in the parenthetical citation.
- For a source with more than three authors, et al. is used to signify there are three or more authors or editors, and it follows the first author's last name.

### WORKS CITED EXAMPLES

Below are the basic formats and examples of sources often used in research papers.

#### BOOKS (PRINT)

(See *MLA Handbook* p. 313-319)

##### Books by a Single Author

Pratchett, Terry. *The Light Fantastic*. Harper, 2013.

##### Books by Two Authors

Pratchett, Terry, and Stephen Baxter. *The Long Earth*. Harper, 2013.

##### Books by More Than Two Authors

Martinez, Diane, et al. *Technical Writing: Comprehensive Resource for Technical Writers at All Levels*. Revised edition, Kaplan, 2011.

##### Two or More Books by the Same Author

Jackson, Shirley. *Hangsaman*. Penguin Classics, 2013.

---. *The Road through the Wall*. Penguin Classics, 2013.

---. *We Have Always Lived in the Castle*. Penguin Classics, 2006.

**NOTE:** Works by the same author are arranged alphabetically by title (exclude *A* or *The* when sorting).

##### Books by Corporate/Non-Profit Authors/Government Publications

National Research Council. *Beyond Six Billion: Forecasting the World's Population*. National Academies, 2000.

**NOTE:** Corporate authors are organizations, institutions, associations, or government agencies. Omit any *A*, *An*, or *The* from the name. If the corporate author is also the publisher, in place of a publisher's name write Author.

### **Anonymous Books, Including the Bible**

*Beowulf*. Edited and translated by Howell B. Chickering, Doubleday, 1977.

*The Holy Bible: New International Version*. Zondervan, 1984.

### **Later Editions of a Book**

The Modern Language Association of America. *MLA Handbook*. 9th ed., MLA, 2021.

### **Edited Book with Selections by Different Authors (to cite editor or compiler)**

Starnes, Richard D., editor. *Southern Journeys: Tourism, History, and Culture in the Modern South*. U of Alabama P, 2003.

**NOTE:** You will use this entry only if you are citing the editor or compiler (comp.). If you are citing an individual author within an edited anthology, use **work in collection of writings by different authors** below.

### **Work in Collection of Writings by Different Authors (to cite an author)**

Kinser, Brent. "Mark Twain, Thomas Carlyle and shooting Niagara." *The Carlyles at Home and Abroad*, edited by David R. Sorensen and Rodger L. Tarr, Ashgate, 2003, pp. 113-24.

**NOTE:** The editor/compiler's name is included but after the title of the anthology. A translator's name comes after the title of the piece.

### **Books in a Series**

Martin, George R. R. *A Clash of Kings*. Random House, 2000. *A Song of Ice and Fire* 2.

Murck, Alfreda. *Poetry and Painting in Song China: The Subtle Art of Dissent*. Harvard UP, 2000. Harvard-Yenching Inst. Monograph Series 50.

### **A Multivolume Work**

Crocker, Malcom J., editor. *Encyclopedia of Acoustics*. Vol. 1. John Wiley & Sons, Inc., 1997.

### **Author's Work Translated or Edited by Another**

Allison, Dorothy. *Conversations with Dorothy Allison*. Edited by M. M. Claxton, UP of Mississippi, 2012.

Esquivel, Laura. *Like Water for Chocolate: A Novel in Monthly Installments, with Recipes, Romances, and Home Remedies*. Translated by Carol Christensen and Thomas Christensen, Doubleday, 1992.

## **PERIODICAL ARTICLES** (See *MLA Handbook* 319-323)

Periodicals and journals are treated the same in MLA.

### **Article in Journal with Volume and Issue Number (applies to most scholarly journals)**

Albada, Kelly F. "The Public and Private Dialogue about the American Family on Television." *Journal of Communication*, vol. 50, no. 4, 2000, pp. 70-110.

**Article in Journal with Issue Number Only**

Brenton, Keith. "Winning Numbers: A Casino VP is Recognized as a Top Native American Young Professional." *Western Carolina Magazine*, no. 2, 2013, pp. 39.

**Article in Monthly or Weekly Magazine**

Weintraub, Arlene, and Laura Cohen. "A Thousand-Year Plan for Nuclear Waste." *Business Week*, 6 May 2002, pp. 94-96.

**Anonymous Article in Monthly or Weekly Magazine**

"Town Election Time: Who's In, Who's Out." *Smoky Mountain News*, 10-16 July 2013, p. 20.

**Article in Daily Newspaper**

Blake, Casey. "State to Close Asheville Abortion Clinic: Clinic's License Suspended for Safety Violations." *Asheville Citizen-Times*. 31 July 2013, pp. A1+.

**NOTE:** The plus (+) sign indicates that the article continues on subsequent pages.

**Anonymous Article in Daily Newspaper**

"Chinese Musician Seeks Asylum in U.S." *Washington Post*. 3 Sept. 1983, p. C3.

**Editorial or Letter to the Editor in Daily Newspaper**

Waldrop, Dave. "Have We Forgotten How to Imagine?" *The Sylva Herald*. 18 May 2022, p. A5. Op-ed.

**Film Review**

Kauffmann, Stanley. "A New Spielberg." *New Republic* 13 Dec. 1993, pp. 30.

**NON-PRINT SOURCES AND UNUSUAL PRINT SOURCES****Television or Film**

*Hogfather*. Directed by Vadim Jean, The Mob Film Company, 2006.

**Recording or Individual Song**

Kronos Quartet. *Nuevo*. Nonesuch, 2002.

Kronos Quartet and Tambuco. "Sensemaya." Composed by Silvestre Revueltas. *Nuevo*. Nonesuch, 2002.

Joplin, Scott. *Treemonisha*. Performance by Carmen Balthrop, Betty Allen, and Curtis Rayam, Houston Grand Opera Orchestra and Chorus. Conducted by Gunther Schuller, Deutsche Grammophon, 1976.

**Performance or Live Presentation** (see *MLA Handbook* pp. 334-335)

Shakespeare, William. *Hamlet*. Directed by John Gielgud. Shubert Theater, Boston. 4 Mar. 1964.

*South African Suite*. Choreographed by Arthur Mitchell, Augustus Van Heerder, and Laveen Naidu. Dance Theatre of Harlem. Cadillac Palace Theatre, Chicago. 1 June 2002.

**Musical Score or Libretto**

Beethoven, Ludwig van. *Symphony No. 7 in A, Op. 92*. 1812. Dover, 1998.

Oakes, Meredith. *The Tempest: An Opera in Three Acts*. Composed by Thomas Adès. Faber Music, 2004.

### **Painting, Sculpture, or Photograph**

Rembrandt, Harmensz van Rijn. *Aristotle with a Bust of Homer*. 1653, Metropolitan Museum of Art, New York City.

Heckman, Albert. *Windblown Trees*. *Smithsonian American Art Museum*, americanart.si.edu/artwork/windblown-trees-10179.

### **Interview**

Conan, Neal. "Interview with Neal Conan." Conducted by Jimmy Breslin. *Talk of the Nation*. Natl. Public Radio. WBUR, Boston. 26 Mar. 2002.

Poussaint, Alvin F. Telephone interview. 10 Dec. 1998.

Hudson, Michael. Personal interview. 20 Apr. 2009.

### **Map or Chart**

*Michigan*. Rand, 2000. Map.

*Japanese Fundamentals*. Chart. Barron, 1992.

### **Cartoon**

Malki, David. "#538; In Which Pipes Continue to Leak." *Wondermark!*, wondermark.com/538/. Accessed 23 May 2022.

### **Advertisement**

The Fitness Fragrance by Ralph Lauren. *GQ*, Apr. 1997, pp. 111-12.

"Tutankhamun and the Golden Age of the Pharaohs." Dallas Museum of Art. *Texas Monthly*, Jan. 2009, p. 29. Advertisement.

### **Lecture, Speech, Address, or Reading**

Adams, Catherine Ann. "From Carl or Moloch to Beyond: Communism and Capitalism in Allen Ginsburg's Howl." Graduate Research Symposium of Western Carolina University, Mar. 2013. Cullowhee, NC.

Alter, Robert, and Marilynne Robinson. "The Psalms: A Reading and Conversation." 92nd Street Y, New York. 17. Dec. 2007.

Atwood, Margaret. "Silencing the Scream." Boundaries of the Imagination Forum. MLA Convention, 29 Dec. 1993, Royal York Hotel, Toronto.

### **Original Manuscript or Typescript**

Chaucer, Geoffrey. *The Canterbury Tales*. 1400-1410. British Lib., London. MS Harley 7334.

Dickinson, Emily. "Distance is Not the Realm of Fox." 1870?, Pierpont Morgan Library, New York City. Manuscript.

Henderson, George Wylie. *Baby Lou and the Angel Bud*. Collection of Roslyn Kirkland Allen. New York. Typescript.

### **Letter, Memo, or E-mail**

Woolf, Virginia. "To T. S. Eliot." 28 July 1920. *The Letters of Virginia Woolf*, edited by Nigel Nicolson and Joanne Trautmann, vol. 2. Harvest Books/Harcourt Brace Jovanovich, 1976, pp. 437-38.

Morrison, Toni. Letter to the author. 17 May 2001. Typescript.

Cahill, Daniel J. E-mail to English dept. fac., Brooklyn Technical High School. 1 June 2000.

Harner, James L. E-mail to the author. 20 Aug. 2002.



## Legal Source

United States, Congress, House. Infant Formula Supplemental Appropriations Act of 2022. *Congress.gov*, [www.congress.gov/bill/117th-congress/house-bill/7790](http://www.congress.gov/bill/117th-congress/house-bill/7790). 117<sup>th</sup> Congress, House Resolution 7790, passed by House 18 May 2022.

## Pamphlet

*Washington, DC*. Trip Builder, 2000. Brochure.  
*Women's Suffrage Pamphlet*. Minnesota Historical Society, 18 May, 1917.  
[www.mnhs.org/blog/collectionsupclose/8537](http://www.mnhs.org/blog/collectionsupclose/8537).

## ELECTRONIC INFORMATION

When citing websites and other electronic sources, your goal is to provide enough information to help your reader find them. Include the URL (or the DOI if necessary) for your sources so that readers may easily locate your source. Remember, higher quality websites provide more useful information. Further, because web sources can disappear, always download important web information to your files for easy retrieval during the research process.

### Basic Entry for Documents from Websites

- Name of author, compiler, director, editor, narrator, performer, or translator.
- Title of work (italicized if work is entire and independent; enclosed in quotation marks if work is part of a larger work).
- If pertinent, title of official website (italicized), for example *CNN.com*, *New York Times*, and *Google Maps*.
- If pertinent, version or edition, for example Vers. 1.2 and 13th ed.
- If available, publisher or sponsor, for example Cable News Network, *New York Times*, and Google.
- Date of publication (day, month, and year).
- Include the URL address, starting with [www.](http://) and ending with a period. It is not necessary to include the <http://>.
- If a URL is longer than three lines, you may truncate it. See section 5.96 of the *MLA Handbook* for details.

Not every website will have all of this information. The goal is to include as much of this information as you can, but if the website is missing something, simply move on to the next part of the citation information list. However, be aware that most high-quality websites will have this information readily available.

See the following example, which includes the URL.

Eaves, Morris, Robert Essick, and Joseph Viscomi, eds. *The William Blake Archive*. Lib. of Cong., 28 Sept. 2007. [www.blakearchive.org/blake/](http://www.blakearchive.org/blake/).

### Works without Authors

“After 3 Months of War, Life in Russia has Profoundly Changed.” *The Associated Press*, 23 May 2022, [apnews.com/article/russia-ukraine-putin-politics-41f8ccd1e1d75a062275181d9288d378](https://apnews.com/article/russia-ukraine-putin-politics-41f8ccd1e1d75a062275181d9288d378).

## Home Pages

*Bloody Disgusting*. Bloody Disgusting, LLC. 23 May, 2022. [bloody-disgusting.com/](http://bloody-disgusting.com/).

## Articles in Online Scholarly Journals, Including Editorials and Reviews

Schanes, Karin, et al. "Food Waste Matters - A Systematic Review of Household Food Waste Practices and Their Policy Implications." *Journal of Cleaner Production*, vol. 182, 2018. [www.journals.elsevier.com/journal-of-cleaner-production](http://www.journals.elsevier.com/journal-of-cleaner-production).

## Documents from an Online Database (includes all Hunter Library databases)

Nordlof, John. "Vygotsky, Scaffolding, and the Role of Theory in Writing Center Work." *The Writing Center Journal*, vol. 34, no. 1, fall/winter 2014, pp. 45-64. *JSTOR*, [www.jstor.org/stable/43444147](http://www.jstor.org/stable/43444147).

## Online Government Publications

United States, House. Infant Formula Supplemental Appropriations Act of 2022. *Congress.gov*, [www.congress.gov/bill/117th-congress/house-bill/7790](http://www.congress.gov/bill/117th-congress/house-bill/7790). 117<sup>th</sup> Congress, House Resolution 7790, passed by House 18 May 2022.

**NOTE:** Follow the same guidelines as print government publications.

## Articles in Online Newspapers, Magazines, and News Networks

Green, Joshua. "The Rove Presidency." *The Atlantic*, Sept. 2007, [www.theatlantic.com/magazine/archive/2007/09/the-rove-presidency/306132/](http://www.theatlantic.com/magazine/archive/2007/09/the-rove-presidency/306132/).  
"The Scientists Speak." *The New York Times*, 20 Nov. 2007, [www.nytimes.com/2007/11/20/opinion/20tue1.html](http://www.nytimes.com/2007/11/20/opinion/20tue1.html). Editorial.

## Letter to Editor

Waldrop, Dave. "Have We Forgotten How to Imagine?" *The Sylva Herald*. 18 May 2022, [www.thesylvaherald.com/opinion/letters\\_to\\_editor/article\\_bcf7fea-d6ca-11ec-b0e5-c3e30a16b5f5.html](http://www.thesylvaherald.com/opinion/letters_to_editor/article_bcf7fea-d6ca-11ec-b0e5-c3e30a16b5f5.html). Op-ed.

## Maps

"Sylva, North Carolina." *Google Maps*, 24 May 2022, [goo.gl/maps/sWpGgLTa7XegesG58](https://goo.gl/maps/sWpGgLTa7XegesG58). Map.

## IN-TEXT (PARENTHETICAL) CITATIONS

### Author and Pages in Parentheses

This point has already been argued (Tannen 178-85).

**NOTE:** The period follows the in-text citation.

### Author, Shortened Title, and Pages in Parentheses

One's death is not a unique experience, for "every moment we have lived through we have also died out of into another order" (Frye, *Double Vision* 85).

**NOTE:** MLA includes the title, or a shortened version of it, to identify the exact work by Frye when Frye has two or more works in the Works Cited.

### Author Mentioned in Text and Pages in Parentheses

It may be true, as Robertson maintains, that “in the appreciation of medieval art the attitude of the observer is of primary importance” (136).

In the late Renaissance, Machiavelli contended that human beings were by nature “ungrateful” and “mutable” (1240), and Montaigne thought them “miserable and puny” (1343).

In his *Autobiography*, Benjamin Franklin declares that he prepared a list of thirteen virtues (135-37).

### **Two Authors or Editors**

“Poetry, like any art, requires practice” (Behn and Twichell xi).

### **Three or More Authors or Editors**

For some, living a memorable life is a priority: “In cultures whose religion, unlike Christianity, offers no promise of an afterlife, a name that will live on after one’s death serves as the closest substitute for immortality” (Abrams et al. 3).

**NOTE:** et al. is used to signify there are three or more authors or editors and it follows the first author’s last name.

### **No Author, Only Title Available**

International espionage was as prevalent as ever in the 1990s (“Decade”).

A presidential commission reported in 1970 that recent campus protests had focused on “racial injustice, war, and the university itself” (*Report* 3).

### **Work by a Corporate Author**

By 1992, it was apparent that the American healthcare system, though impressive in many ways, needed “to be fixed and perhaps radically modified” (Public Agenda Foundation 4).

A study prepared by the United States Department of State defined terrorism as “premeditated, politically motivated violence against noncombatant targets by subnational groups or clandestine agents, usually intended to influence an audience” (par.16).

**Electronic Sources with Authors:** The author’s name is usually sufficient, but if the source provides additional cues such as section headings/numbers, internal page numbers, or paragraph numbers, also make use of those.

William J. Mitchell’s *City of Bits* discusses architecture and urban life in the context of the digital telecommunications revolution.

Beethoven has been called the “first politically motivated composer,” for he was “caught up in the whole ferment of ideas that came out of the French Revolution” (Gardiner, screens 2-3).

“The debut of *Julius Caesar*,” according to Sohmer, “proclaimed Shakespeare’s Globe a theater of courage and ideas, a place where an audience must observe with the inner eye, with the inner ear” (par. 44).

**Electronic Sources without Authors:** Use a shortened version of the title. If two sources have the same title, include additional information to distinguish them. See “Snowy Owl” example below:

In fresco painting, “the pigments are completely fused with a damp plaster ground to become an integral part of the wall surface” (“Fresco Painting”).

In winter the snowy owl feeds primarily on small rodents (“Snowy Owl,” *Hinterland*), but in spring it also feeds on the eggs of much larger waterfowl, such as geese and swans (“Snowy Owl,” *Arctic*).

**Literary and Religious Sources:** For prose sources such as novels and plays, cite the page number, if available, from the edition you are using but also include other pertinent identifiers that would be consistent for all editions, such as a chapter and/or section. For religious verses, verse plays and poetry, omit the page number and cite by appropriate division(s) and line.

A Biblical passage that demonstrates the mythical quality of prophetic visions comes from Ezekiel, who describes “four living creatures,” one with the face of a man, a second with the face of a lion, the third with the face of an ox, and the fourth with the face of an eagle (*New Jerusalem Bible*, Ezek. 1.5-10).

**Long Quotations:** More than four typed lines of quoted prose are indented one inch from the left-hand margin as a double-spaced block. No quotation marks are used.

Margaret Wheatley describes how the new physics is changing our perceptions of the world:  
Something strange is happening in the quantum world. No longer is there a lonely void. Space everywhere is now thought to be filled with fields, invisible, non-material structures that are the basic substance of the universe. We cannot see these fields, but we do observe their effects. They have become a useful construct for explaining action-at-a-distance, for helping us understand why change occurs without the direct exertion of material “shoving” across space. (48)

**NOTE:** In a long quotation, parentheses stand outside the final period.